

<p><b>CONTACT DETAILS</b>  <b>Sanjeev Sethi/Kamal Khurana</b>          Trade Fair Department          Confederation of Indian Industry          Plot No 249F, Sector 18, Phase IV          Gurgaon 122015          Tel: 91 124 4014060 -67          Fax: 91 124 4014080          Email: <a href="mailto:sanjeev_sethi@cii.in">sanjeev_sethi@cii.in</a>  <a href="mailto:kamal.khurana@cii.in">kamal.khurana@cii.in</a>  <a href="http://www.internationalhospitalityfair.in">www.internationalhospitalityfair.in</a></p>	<p>APPLICATION FOR PARTICIPATION (DOMESTIC EXHIBITOR)</p> <p><b>FORM 1</b></p>	 <p>21-23 October 2010, Pragati Maidan, New Delhi, India</p>	
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**EXHIBITOR DETAILS:**

Company/Organization:.....  
 Address.....  
 Phone ..... Mobile ..... Fax: .....

Email : ..... website.....  
 Chief Executive..... Designation: .....

Contact Executive..... Designation: .....

Delhi Contact..... Designation.....

PR / Communications Contact ..... Designation .....

Phone ..... Mobile ..... Fax .....

Email (option 1) ..... Email (option 2) .....

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Permanent Account No (Pan No) ..... Tax Account No (Tan No).....

PAYMENT DETAILS				AMOUNT (RS.)
<b>SPACE RENTALS</b>	<b>CII Members</b>	<b>Non Members</b>	<b>Area</b>	<b>Rate</b>
A) INDOOR RAW SPACE (MINIMUM 36 SQMS)	5000.00	6000.00	..... @ .....	.....
B) BUILT UP SPACE (MINIMUM 12 SQMS)	6500.00	7500.00	..... @ .....	.....
C) SSI RATES (MINIMUM 9 SQMS)	5000.00	6000.00	..... @.....	.....
<b>ELECTRICITY CHARGES</b>				
A) INDOOR/OUTDOOR RAW SPACE .....	KW @ RS. 2000 PER KW			.....
B) BUILT UP SPACE .....	SQM @RS. 250 PER SQMS			.....
<b>CATALOGUE ADVERTISEMENT (OPTIONAL) AS PER DETAILS ON REVERSE</b>				
<b>SUB TOTAL</b>				
SERVICE TAX 10%				
EDUCATION CESS 3% ON SERVICE TAX				
<b>GRAND TOTAL</b>				

EXHIBIT DETAILS	DETAILS OF GROUP COMPANIES
Products/Services to be displayed/Manufactured	The following Group Companies would also be represented in our stand
1. ....	1. ....
2. ....	2. ....
3. ....	3. ....
4. ....	4. ....
5. ....	5. ....

**Please study the General Exhibitor Rules, while finalizing this contract.**

We have read the GENERAL EXHIBITOR RULES printed on the back of this form and confirm that we shall abide by them. Enclosed is our Bank Draft No. .... For Rs. .... towards payment of rental and other charges in favour of **CONFEDERATION OF INDIAN INDUSTRY, New Delhi.**

Name: ..... Desianation ..... Signature: ..... Date: .....

**TDS Exemption Under Section 194 (I): Organizers Will Obtain Income Tax Exemption Certificate On Receipt Of Application Form With The Requisite Payment. Exhibitors May Not Deduct Any Tax At Source**

**IHF 2010**  
**21<sup>st</sup> – 23<sup>rd</sup> October; 2010 at Pragati Maidan , New Delhi, India**  
**GENERAL EXHIBITOR RULES**

- 1 **ORGANISER:**  
 Confederation of Indian Industry  
 Trade Fairs Division  
 Plot No. 249 F Udyog Vihar, Phase IV,  
 Sector 18, Gurgaon 122 015 (Haryana)  
 Tel: 0124.4014531/4014060 - 67  
 Fax: 0124 4014080 & 4014057  
 Email: [sanjeevsethi@cii.in](mailto:sanjeevsethi@cii.in)  
[kamal.khurana@cii.in](mailto:kamal.khurana@cii.in)  
 Website: [www.internationalhospitalityfair.in](http://www.internationalhospitalityfair.in)
- 2 **VENUE:** Pragati Maidan, New Delhi
- 3 **EXHIBITION TIMINGS:** 1000 Hrs to 1800 Hrs
- 4 **EXHIBITOR**  
 Any Company / Organization Participating in IHF 2010
- 5 **EXHIBITOR ELIGIBILITY:**  
 Members of CII, Non Members, and CII's affiliated associations promoting the interests of Indian hospitality
- 6 **SPACE RENTALS, DISCOUNTS & PAYMENT SCHEDULES.**  
**RENTALS**
- | Types                         | CII Member | Non Member |
|-------------------------------|------------|------------|
| Indoor Raw Space (Min 36sqms) | 5000       | 6000       |
| Indoor Built Up (Min 12 sqms) | 6500       | 7500       |
| SSI Rates                     | 5000       | 6000       |
- 12 Sqms Built up space includes Fascia, Carpeting, 4 Spot lights, 1 Lockable Cabinet, 1 Reception Table, 3 Chairs, 1 Waste Paper Basket.. **However, electricity consumption charges are to be paid separately @ Rs.250 per sqm for general lighting.**
- PAYMENT SCHEDULES.**
- ◆ 50% Advance Payment till June 30<sup>th</sup> 2010 and Balance payment by August 31<sup>st</sup> 2010
  - ◆ 75% from July 1<sup>st</sup> 2010 and balance by August 31<sup>st</sup> 2010
  - ◆ 100% payment from September 15<sup>th</sup> 2010
  - ◆ **Note: No lien of space allocation if payment terms are not adhered to**
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- Notes
- a The prospective Exhibitor must apply on the Application for Participation – Form 1 – for participation in IHF 2010 indicating requirement for built up and/or raw space. Allotment will be on "first – come – first – served" basis strictly subject to receipt of payments.
- b Application for space, maybe made in combinations/ multiples of contiguous plots/ booths. For a combination of continuous, furnished indoor standard booths allotted, provision of partitions within the area would be optional.
- c Rental includes passes for exhibitor staff manning stands during the Fair and one free entry in the Fair Catalogue.
- d Wherever Raw Space is allocated, the exhibitor will have to erect their stand at their own cost in line with "The CII Rules and Guidelines for Design and Construction of Stand" for IHF 2010
- e The Organiser reserves the rights to reallocate space, change the layout, add or delete corridors in Space Plans, which may affect some exhibitors, stand orientations. The Organiser's decision shall be final.
- f The Organiser reserves the right to turn down the application for participation, or even deny participation to exhibitors already confirmed. The Exhibitor shall not organise any concurrent shows outside of IHF 2010 in New Delhi during the IHF.
- g If any one or more of the exhibits displayed is imported, the dollar rate will be charged proportionate to the number of exhibits in stand.
- h The Exhibition company / Organization participating in IHF enters into a contract upon submission of this document. The Company (Proposed Exhibitor) agrees to participate at IHF 2010 and to abide by the rules and regulations & byelaws, handed out by CII to the company, before the exhibition.
- i Upon any breach of contract by the company (proposed EXHIBITOR), the company is liable to pay the space rentals in full, to the Organiser.
- 7 **ELECTRICITY:** Available at 230V ±10% Single Phase and 400 V ±10%. Three Phase A.C. 50 Cycles. **Charges:** Built-up Space @ Rs.250 per sqm and additional requirement @ Rs.2,000 per kW: Raw Space @ Rs. 2,000 per kW – Exhibitors must give their power requirements in kW, in writing. All these rates are subject to revision. Exhibitors requiring lighting / power to demonstrate machinery would need to apply with full details latest by September 30 2010 (or immediately, if application is sent after this date). The Organiser will provide general lighting in indoor & open areas. Electricity will be provided at a suitable point near exhibitor's stand. Internal distributions to be completed by exhibitors at their own cost, only through a licensed contractor.
- 8 **CELLULAR TELEPHONE:** Facility for hiring cellular phones will be available. Details of charges etc. will be sent on demand.

- 9 **CANCELLATION:** If the Exhibitor withdraws from this contract after having concluded the said contract, the exhibitors hereby agrees to indemnify the Organiser for the losses. Upon cancellation of the booking, the following criteria will be applied for forfeiture of space rental.

**Till June 30<sup>th</sup> 2010 : 50% of the Total Space Rental.**  
**From July 1<sup>st</sup> till September 15<sup>th</sup> 2010 : 75% of the Total Space Rental.**  
**From September 15<sup>th</sup> 2010 : 100% Space Rental**

- 10 **APPROVAL FOR DESIGN OF STAND:** The Stand Design drawings along with to-scale mock-ups, complete with details of exhibits, electricity, water, telephone and other installation, in 4 copies, should be submitted for Organiser's approval, latest by September 15<sup>th</sup> 2010. The exhibitor shall be bound by the changes / modifications advised by the fair architect. In case of non-receipt of stand drawings by September 15<sup>th</sup> 2010, the Organiser is at liberty to allot the stand to another exhibitor. The Exhibitor is liable to pay for the space rentals in full to the Organiser.

- 11 **DAMAGES:** Exhibitor will be required to make payment for all damages or make good all damages to the fair ground facilities / building etc. incurred during setting up / fair period and / or dismantling period.

- 12 **SALE OF EXHIBITS:** No sale of Exhibits is allowed during the fair period.

- 13 **REMOVAL OF ANY EXHIBIT:** During the fair period is prohibited. Exhibits: to be removed by 1800 hrs on Oct 24th 2010, Organiser will not be responsible if Exhibitors fail to comply with this date.

- 14 **HANDLING OF EXHIBITS CUSTOMS AND IMPORT PROCEDURES:** The ORGANISER will appoint official clearing and freight forwarding agencies for IHF 2010 & the focused business fairs that will assist in handling and completing customs formalities, if required. Exhibitors would have to contact them directly for such assistance. Movement of exhibits in the Exhibition Halls by agencies other than the official clearing and forwarding agents are strictly prohibited.

- 15 **TAX EXEMPTION:** The Organiser will obtain income Tax Exemption Certificate on receipt of Application form with the requisite payment. (Exhibitors may not deduct any tax at source).

- 16 **DUTY FREE TEMPORARY IMPORTATION OF EXHIBITS:** This facility is extended only to overseas exhibitors in IHF 2010 who have registered by remitting space rental in foreign exchange

- 17 **BUYERS GUIDE/ EXHIBITION CATALOGUE ENTRY:** All Exhibitors will get one free entry in the IHF 2010 Exhibition Catalogue.

- 18 **POSSESSION OF STANDS**  
 A) Raw Space Possession by Oct 19<sup>th</sup> 2010  
 B) Built Up Space Possession by Oct 20<sup>th</sup> 2010

- 19 **STAND COMPLETION:** By 1800 Hrs on October 20<sup>th</sup> 2010 with all exhibits in position

- 20 **ADVERTISEMENT IN THE EXHIBITION CATALOGUE:**  
 The rates for advertisement in the exhibition catalogue are given below:

Black and White	8000.00
Full Page - Four Colour	15000.00
Back Cover	45000.00
Inside Front Cover	35000.00
Inside Back Cover	30000.00
Double Spread	25000.00

- 21 **INSURANCE:** Third party against all ascertainable risks – from transportation to display and removal - should be done by the exhibitors at their cost. Organiser will in no way be responsible.

- 22 **PHOTOGRAPHY:** The Organiser reserves the right to photograph any stand/ exhibit for their use.

- 23 **SETTLEMENT OF DUES:** Any and all expenses chargeable to an exhibitor must be settled before the close of the fair to ensure smooth removal of goods from the fair site.

- 24 **DISPUTE RESOLUTION AND GOVERNING LAW :** All unresolved matters questions, dispute or differences whatsoever arising between the exhibitor and organizers shall be settled by arbitration in accordance with exhibitor and organizers in accordance with the rules of arbitration and conciliation Act 1996. The arbitration proceedings shall be conducted in the English Language in New Delhi, India. The arbitration agreement contained in this paragraph shall be solely and exclusively governed by the laws of India

**FORCE MAJEURE:** If the exhibition is abandoned, cancelled or suspended in whole or in part by reasons of war, fire, national emergency, labour dispute, Non-availability of exhibition premises or any of the clause not within the control of the organizers, the organizers may, at their own discretion repay the rental paid by the exhibitor, or part thereof, but shall be under no obligation to repay or part off such rental and shall be under no liability in respect of any action, claim for losses.