


CONTACT DETAILS Sanjeev Sethi/Kamal Khurana Trade Fair Department Confederaion of Indian Industry Plot No 249F, Sector 18, Phase IV Gurgaon 122015 Tel: 91 124 4014060 –67 Fax: 91 124 4014080 Email : sanjeev.sethi@cii.in kamal.khurana@cii.in www.internationalhospitalityfair.in	APPLICATION FOR PARTICIPATION (OVERSEAS EXHIBITOR) FORM 1	 <small>21-23 October 2010, Pragati Maidan, New Delhi, India</small>	
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EXHIBITOR DETAILS:

Company/Organization:.....

Address.....

Phone Mobile Fax:

Email:..... Website

Chief Executive.....Designation:

Contact Executive.....Designation:

Delhi Contact.....Designation.....

PR / Communications Contact Designation

Phone..... Mobile..... Fax.....

Email (option1) Email (option2)

PARTICIPATION DETAILS				AMOUNT (\$ US)
SPACE RENTALS (PER SQMS)				
Exhibitors	Rate (\$US)	Area	Rate	
A) INDOOR RAW SPACE (MINIMUM 36 SQMS)	200.00 @
B) BUILT UP SPACE (MINIMUM 12 SQMS)	250.00 @
ELECTRICITY CHARGES				
A) INDOOR RAW SPACE	KW @ 45 USD PER KW		
B) BUILT UP SPACE	SQM @ 6 USD PER SQMS		
CATALOGUE ADVERTISEMENT (OPTIONAL) AS PER DETAILS ON REVERSE				
			
SERVICE TAX 10%				
EDUCATION CESS 3% ON SERVICE TAX				
SUB TOTAL				
GRAND TOTAL				

EXHIBIT DETAILS	DETAILS OF GROUP COMPANIES
Products/Services to be Displayed / Manufactured 1. 2. 3. 4. 5.	The following Group Companies would also be represented in our stand 1. 2. 3. 4. 5.

PLEASE STUDY THE GENERAL EXHIBITOR RULES, WHILE FINALIZING THIS CONTRACT

I/We have read the General Rules printed on the back of this form and confirm that we shall abide by them. Enclosed is our Remittance Advise (CII Bank Detail See Overleaf) for USD. towards payment of rental and other charges in favor of **CONFEDERATION OF INDIAN INDUSTRY, New Delhi/ Remittance Details (Details Overleaf)**

Name: Designation Signature:

Date:

IHF 2010
21st – 23rd October; 2010 at Pragati Maidan , New Delhi, India
GENERAL EXHIBITOR RULES

1 **ORGANISER:**
 Confederation of Indian Industry
 Trade Fairs Division
 Plot No. 249 F Udyog Vihar, Phase IV,
 Sector 18, Gurgaon 122 015 (Haryana)
 Tel: 0124.4014531/4014060 - 67
 Fax: 0124 4014080 & 4014057
 Email: sanjeev.sethi@cii.in
kamal.khurana@cii.in
 Website: www.internationalhospitalityfair.in

2 **VENUE:** Pragati Maidan, New Delhi

3 **EXHIBITION TIMINGS: 1000 Hrs to 1800 Hrs**

4 **EXHIBITOR**
 Any Company / Organization Participating in IHF 2010

5 **EXHIBITOR ELIGIBILITY:**
 Members of CII, Non Members, and CII's affiliated associations promoting the interests of Indian hospitality

6 **SPACE RENTALS, DISCOUNTS & PAYMENT SCHEDULES.**
RENTALS

Space Type	Rentals (US \$)
Indoor Raw Space (min. 36 sqm)	200.00
Built Up Space (Min 12 sqm)	250.00

12 Sqms Built up space includes Fascia, Carpeting, 4 Spot lights, 1 Lockable Cabinet, 1 Reception Table, 3 Chairs, 1 Waste Paper Basket., **However, electricity consumption charges are to be paid separately @ Rs.250 per sqm for general lighting.**

PAYMENT SCHEDULES.

- ◆ 50% Advance Payment till May 1st 2010 and Balance payment by July 31st 2010
- ◆ 75% from May 2nd 2010 and balance by August 10th 2010
- ◆ 100% payment from August 11th 2010
- ◆ **Note: No lien of space allocation if payment terms are not adhered to**

Remittance Details:
 Beneficiary : Confederation of Indian Industry
 Account No. : 522 10 90 91 92
 Name of the Bank: Standard Chartered Bank
 Narain Manzil, 23 - Barakhamba Road
 New Delhi 110 001 India
 Swift Code : SCB LINBB DEL
 IBAN: GB 41 SCBL 60910457083521

Note: No lien of space allocation if payment terms are not adhered to.

Notes

- a The prospective Exhibitor must apply on the Application for Participation – Form 1 – for participation in IHF 2010 indicating requirement for built up and/or raw space. Allotment will be on "first – come – first – served" basis strictly subject to receipt of payments.
- b Application for space, maybe made in combinations/ multiples of contiguous plots/ booths. For a combination of continuous, furnished indoor standard booths allotted, provision of partitions within the area would be optional.
- c Rental includes passes for exhibitor staff manning stands during the Fair and one free entry in the Fair Catalogue.
- d Wherever Raw Space is allocated, the exhibitor will have to erect their stand at their own cost in line with "The CII Rules and Guidelines for Design and Construction of Stand" for IHF 2010
- e The Organiser reserves the rights to reallocate space, change the layout, add or delete corridors in Space Plans, which may affect some exhibitors, stand orientations. The Organiser's decision shall be final.
- f The Organiser reserves the right to turn down the application for participation, or even deny participation to exhibitors already confirmed. The Exhibitor shall not organise any concurrent shows outside of IHF 2010 in New Delhi during the IHF.
- g If any one or more of the exhibits displayed is imported, the dollar rate will be charged proportionate to the number of exhibits in stand.
- h The Exhibition company / Organization participating in IHF enters into a contract upon submission of this document. The Company (Proposed Exhibitor) agrees to participate at IHF 2010 and to abide by the rules and regulations & byelaws, handed out by CII to the company, before the exhibition.
- i Upon any breach of contract by the company (proposed EXHIBITOR), the company is liable to pay the space rentals in full, to the Organiser.

7 **ELECTRICITY:** Available at 230V ±10% Single Phase and 400 V ±10%. Three Phase A.C. 50 Cycles. **Charges:** Built-up Space @ Rs.250 per sqm and additional requirement @ Rs.2,000 per kW; Raw Space @ Rs. 2,000 per kW – Exhibitors must give their power requirements in kW, in writing. All these rates are subject to revision. Exhibitors requiring lighting / power to demonstrate machinery would need to apply with full details latest by September 30 2010 (or immediately, if application is sent after this date). The Organiser will provide general lighting in indoor & open areas. Electricity will be provided at a suitable point near exhibitor's stand. Internal distributions to be completed by exhibitors at their own cost, only through a licensed contractor.

8 **CELLULAR TELEPHONE:** Facility for hiring cellular phones will be available. Details of charges etc. will be sent on demand.

9 **CANCELLATION:** If the Exhibitor withdraws from this contract after having concluded the said contract, the exhibitors hereby agrees to indemnify the Organiser for the losses. Upon cancellation of the booking, the following criteria will be applied for forfeiture of space rental.

Till May 31st 2010 : 50% of the Total Space Rental.
From June 1st till September 14 2010 : 75% of the Total Space Rental.
From September 15th 2010 : 100% Space Rental

10 **APPROVAL FOR DESIGN OF STAND:** The Stand Design drawings along with to-scale mock-ups, complete with details of exhibits, electricity, water, telephone and other installation, in 4 copies, should be submitted for Organiser's approval, latest by September 15th 2010. The exhibitor shall be bound by the changes / modifications advised by the fair architect. In case of non-receipt of stand drawings by September 15th 2010, the Organiser is at liberty to allot the stand to another exhibitor. The Exhibitor is liable to pay for the space rentals in full to the Organiser.

11 **DAMAGES:** Exhibitor will be required to make payment for all damages or make good all damages to the fair ground facilities / building etc. incurred during setting up / fair period and / or dismantling period.

12 **SALE OF EXHIBITS:** No sale of Exhibits is allowed during the fair period.

13 **REMOVAL OF ANY EXHIBIT:** During the fair period is prohibited. Exhibits: to be removed by 1800 hrs on Oct 24th 2010, Organiser will not be responsible if Exhibitors fail to comply with this date.

14 **HANDLING OF EXHIBITS CUSTOMS AND IMPORT PROCEDURES:** The ORGANISER will appoint official clearing and freight forwarding agencies for IHF 2010 & the focused business fairs that will assist in handling and completing customs formalities, if required. Exhibitors would have to contact them directly for such assistance. Movement of exhibits in the Exhibition Halls by agencies other than the official clearing and forwarding agents are strictly prohibited.

15 **TAX EXEMPTION:** The Organiser will obtain income Tax Exemption Certificate on receipt of Application form with the requisite payment. (Exhibitors may not deduct any tax at source).

16 **DUTY FREE TEMPORARY IMPORTATION OF EXHIBITS:** This facility is extended only to overseas exhibitors in IHF 2010 who have registered by remitting space rental in foreign exchange

17 **BUYERS GUIDE/ EXHIBITION CATALOGUE ENTRY:** All Exhibitors will get one free entry in the IHF 2010 Exhibition Catalogue.

18 **POSSESSION OF STANDS**
 A) Raw Space Possession by Oct 19th 2010
 B) Built Up Space Possession by Oct 20th 2010

19 **STAND COMPLETION:** By 1800 Hrs on October 20th 2010 with all exhibits in position

20 **ADVERTISEMENT IN THE EXHIBITION CATALOGUE:**
 The rates for advertisement in the exhibition catalogue are given below:

Category	US \$
Black and White	175.00
Full Page - Four Colour	330.00
Back Cover	1000.00
Inside Front Cover	775.00
Inside Back Cover	665.00
Double Spread	555.00

21 **INSURANCE:** Third party against all ascertainable risks – from transportation to display and removal - should be done by the exhibitors at their cost. Organiser will in no way be responsible.

22 **PHOTOGRAPHY:** The Organiser reserves the right to photograph any stand/ exhibit for their use.

23 **SETTLEMENT OF DUES:** Any and all expenses chargeable to an exhibitor must be settled before the close of the fair to ensure smooth removal of goods from the fair site.

24 **DISPUTE RESOLUTION AND GOVERNING LAW :** All unresolved matters questions, dispute or differences whatsoever arising between the exhibitor and organizers shall be settled by arbitration in accordance with exhibitor and organizers in accordance with the rules of arbitration and conciliation Act 1996. The arbitration proceedings shall be conducted in the English Language in New Delhi, India. The arbitration agreement contained in this paragraph shall be solely and exclusively governed by the laws of India

25 **FORCE MAJEURE:** If the exhibition is abandoned, cancelled or suspended in whole or in part by reasons of war, fire, national emergency, labour dispute. Non-availability of exhibition premises or any of the clause not within the control of the organizers, the organizers may, at their own discretion repay the rental paid by the exhibitor, or part thereof, but shall be under no obligation to repay or part off such rental and shall be under no liability in respect of any action, claim for losses.